

## PARTICIPATION TERMS AND CONDITIONS

The REGISTRATION FEE is €975 and has to be paid by all participants regardless of the size of the hired space or the stand pack model chosen for their participation.

The **REGISTRATION FEE includes:** opening the dossier, access to the EXHIBITORS' AREA, publication in the EXHIBITORS AND PRODUCTS CATALOGUE, access to the HOSTELCO MATCHMAKING SYSTEM, a tool created to ask for meetings with buyers invited by the organiser, free Wi-Fi access, **5 exhibitor passes, 20 1-day electronic invitations** and basic cleaning of the stand (sweeping the floor, emptying bins and cleaning horizontal surfaces of standard furniture).

When you send the Participation Application Form, the person designated in your organisation as the CONTACT PERSON for the fair will receive a Welcome to HOSTELCO email along with a link to the EXHIBITORS' AREA platform, a private area where they will find full information along with what they need to do to manage their participation.

They will also receive a copy of the first invoice for the REGISTRATION FEE: €975 (10% VAT not included). Companies whose tax address is outside Spain are exempt from paying VAT.

Sending a location proposal is subject to payment of the REGISTRATION FEE.

### REBOOKING campaign

Companies who exhibited at the 2022 show can take advantage of the rebooking conditions until 28 April 2023. For more information regarding the rebooking rate, please contact your sales manager.

### Cancellation policy

Exhibitor companies that have confirmed their participation and for whatever reason withdraw from the show must notify the organiser in writing of their withdrawal. If the notification is given earlier than 135 days before assembly, all amounts paid for participation will be refunded **apart from the registration fee**. After this date, the exhibitor company will forfeit all amounts paid and will have to pay all issued and pending invoices.

## CO-EXHIBITOR COMPANIES

Co-exhibitor companies have to register using the CO-EXHIBITOR COMPANY PARTICIPATION APPLICATION form. In the case of grouped participations, data will be gathered from co-exhibitor companies using a specific Excel spreadsheet. Both documents will be available in the EXHIBITORS' AREA.

The REGISTRATION FEE FOR CO-EXHIBITOR COMPANIES is **€150 per company** (10% VAT not included; companies whose tax address is outside Spain are exempt from paying VAT). The registration fee includes: opening the dossier, administration charges, access to the EXHIBITORS' AREA, publication in the EXHIBITOR AND PRODUCT CATALOGUE, access to the HOSTELCO MATCHMAKING SYSTEM, a tool created to ask for meetings with buyers invited by the organiser, free Wi-Fi access, **3 exhibitor passes and 10 1-day electronic invitations**.

## IMPORTANT INFORMATION REGARDING HIRING ELECTRICITY, WATER AND WASTE WATER SERVICES

- Remember that together with the electrical power you may need, if you require 24-hour service you will have to contract it through Fira Store.
- If you think you may need a mains water connection and drain, please ask for them in advance and hire a platform to hide the pipes and minimise any inconvenience they may cause by taking up space in your exhibition area.

## SECTORIZATION OF THE FAIR

- 1. FULLY EQUIPPED:** equipment, machinery and accessories for foodservice
- 2. SETTING:** cookware, tableware
- 3. TECH:** technology and entertainment
- 4. ATMOSPHERE:** interior design, decoration, textiles, furniture and well-being
- 5. COFFEE, BAKERY & PASTRY:** equipment, machinery, accessories and displays for coffee, tea, bakery, pastry, ice-cream and vending

## SPACE ONLY RATES

<b>Registration fee</b>	<b>€975</b>
<b>Up to 50 sq.m</b>	<b>210€ / sq.m</b>
<b>From 51 sq.m to 100 sq.m</b>	<b>195 € / sq.m</b>
<b>From 101 sq.m to 200 sq.m</b>	<b>180 € /sq.m</b>
<b>From 201 sq.m upwards</b>	<b>165 € / sq.m</b>
<b>Exterior Space</b>	<b>175 € / sq.m</b>

\* 10% VAT not included.

Companies whose tax address is outside Spain are exempt from paying VAT.

The exhibitors join the material damage and liability insurance policy for their participation in the show.

From 13<sup>th</sup> January 2024, all participations between 9 sq.m and 25 sq.m, both inclusive, will be required to hire a STAND with Servifira.

## Participation terms and conditions

The sq.m area and the number of sides applied for are never guaranteed. Subject to availability.

Once confirmation of the electronic signature of the Contract has been received, rental of the contracted exhibition area will be invoiced based on the show's payment and due dates policy.

In addition to exhibitor passes and invitations included in the REGISTRATION FEE, exhibitor companies that book the Space only option will enjoy:

- 1 additional exhibitor pass per 5 sq.m up to 100 sq.m. From 100 sq.m, 1 pass per additional 10 sq.m.
- 1 1-day electronic invitation per 5 sq.m.



18 -21 March 2024  
[www.hostelco.com](http://www.hostelco.com)



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